

IGNOU REGIONAL CENTRE DELHI- 3
INSTRUCTIONS FOR STUDENTS APPEARING
FOR CITOL/ BCAOL/ BCA_NEWOL/ MCAOL
TERM END PRACTICAL EXAMINATION FEBRUARY 2026

1. Term end practical examination will be conducted purely in virtual mode.
2. You are required to appear for online exam through the Virtual Platform through **zoom app**.
3. **Download zoom app in your mobile/ laptop.**
4. Please enter the Virtual Platform at zoom least 5 minutes before the schedule of the viva voce, and wait for your turn in virtual waiting room.
5. Students appearing for the practical examination are required to show their Identity Card at the time of viva. Students who do not produce **IGNOU Identity Card** will not be permitted to appear for the examination
6. Students must join with their name. Students joining with device (Computer/ Mobile) name shall not be allowed to enter.
7. Make sure that Audio/ Video of your device (Computer/Mobile) is working properly so that you can give your viva smoothly. 'Video ON during viva is compulsory'
8. Please keep your mike on mute, until you are asked to unmute and switch-on your video.
9. Lab Courses of MCAOL and BCA_NEWOL have two subjects sections. Students are required to appear for exam of both the subjects in same lab course. Marks are awarded for both sections (subjects) separately. Student should be aware of the subjects of their lab course(s).
10. Please note that date, time and zoom link of online practical examination will not be changed under any circumstances.
11. To know your individual viva timings and zoom meeting id details, click on another hyperlink showing list of all examinees with zoom link and timings on Regional Centre Delhi 3 website.
12. **Important – Keep your IDcard ready before you enter the zoom meeting room.**
13. **Important – Mark your attendance in chatbox** first thing after you enter the zoom meeting room. Type **your Full Name, Enrol No, Course code and Sections (subjects)** (wherever applicable).
14. For any technical assistance you can call at 9355359191 between 10AM to 6PM during practical exam days i.e. from 16 Feb 2026 to 8 March 2026.

(Please note that this mobile number is only for technical assistance if required during online practical exam days)